



FAST QUALITY

Need AUDIO or VIDEO transcribed?

We make it EASY!

- **Just call or email.**
- **Send us your audio or video file**
(we'll even show you how if needed).
- **We invoice or you can pay with credit card.**

Who Uses Our Services Year After Year?

STUDIOS (DreamWorks)

PRODUCTION COMPANIES (Nickelodeon)

PRODUCERS (Jerry Bruckheimer)

DIRECTORS (Tony Scott)

AD AGENCIES (Chiat Day)

*To transcribe story meetings, "On Screen" scripts,
commercial raw footage, infomercials, script formatting,
and anything entertainment related!*



SIMPLE PRICING

AUDIO

mp3s, wav, wma files

<u>RATE</u>	<u>TURNAROUND TIME</u>	<u>PER 15 MINUTES</u>
BEST DEAL	2 day turnaround	\$ 65
QUICK	24 hours	\$ 90
QUICKER	Overnight	\$ 135
QUICKEST	Same day!	\$ 180

Need time codes? No problem! Add 50% for 2 time codes per page.

VIDEO

wmv, .mov files

<u>RATE</u>	<u>TURNAROUND TIME</u>	<u>PER 15 MINUTES</u>
BEST DEAL	2 day turnaround	\$ 85
QUICK	24 hours	\$ 135
QUICKER	Overnight	\$ 180
QUICKEST	Same day	\$ 270

We include two time codes per page from your burned-in time codes.

**NOTE: May incur + 50% for multiple and overlapping voices,
+ 50% for accents, + 50% for poor recordings. We will let you know before we start!**

!!! DISCOUNTS !!!

10% for New Clients & Volume Discounts!

\$\$\$ EASY PAYMENT \$\$\$

We'll invoice you with a PO or we accept credit cards.

Transcriptions * Story Meeting Notes * Script Formatting
www.TranscriptionsOvernight.com Karin@TranscriptionsOvernight.com
We're available seven days!



SAMPLE FORMAT - AUDIO

Date "PROJECT NAME" Tape X

Name of Participants

- Man: This is our standard AUDIO format. We will identify by either MAN or WOMAN unless the participants identify themselves.
- Woman: We're here to make your life easier, so we'll use whatever format you wish!
- Man: If you want the participants listed by name but they don't identify themselves, we'll do our best at no extra charge.
- Woman: Just tell us, for example, that Martin is the director and he has a British accent, Mary is the Studio Production Executive and Phil is the Producer with the New York accent.
- Man: All our transcribers have experience in the entertainment industry. We can figure out who's who often just by what they're talking about – the Director wants more time, the Producer wants to spend less money, etc.
- Q: Or we can do Q and A style.
- A: We know what it means to be in the SERVICE business.
- Q: We're here to serve YOUR needs, not to make you conform to our system!



SAMPLE FORMAT - VIDEO

Date "PROJECT NAME" DVD #1 (00:00:00 – 00:01:33)

Name of Participants

Q: This is the standard format with time code.

(00:00:10)

A: We put in two time codes per page.

Q: We put in time code at the start and middle of every page, usually before the interviewee starts to speak because that's the easiest for the editors.

(00:00:50)

A: We also double-space so the editors can make notes.

Q: We're here to please, so we'll use whatever format you wish!

A: Double-check and make sure the burned in time codes are legible.

Q: You'd be surprised how many times they're cut off at the top or at the bottom!



SAMPLE FORMAT - "ON SCREEN" SCRIPT

FADE IN:

EXT. PARKING LOT – DAY

A man steps out of his car.

MAN

Want a script to reflect what's on the screen
instead of the mishmash during filming?

(beat)

No distracting OMTS or A & B pages –
just a damn good read!

A woman walks up to the man and kisses him.

WOMAN

Use it for submitting your script for a
Golden Globe® and Oscar®!

She pulls out a gun and forces the man into her car.

MAN

If you're in a hurry, we offer quicker
turnarounds than our standard seven days...

CUT TO:

Prices start at \$20 per minute of film.

Email Karin@TranscriptionsOvernight.com for a price quote!



[TELL US ABOUT YOUR PROJECT](#)

Please email to TranscriptionsOvernight@gmail.com OR fax to 320.323.0925*

ORDERED BY (Name/phone/email):

PROJECT NAME:

(Example: *Pirates 3 Pitches, Google Brainstorming, BlackBerry Commercial, etc.*)

TYPE: (Digital, CD, Cassette, etc.)

HOW MANY FILES/CDS/DVDS, etc.:

TOTAL RUNNING TIME (TRT):

PARTICIPANT NAME(S):

TURNAROUND: Check one below

AUDIO

- BEST DEAL:** 48 hours
- QUICK:** 24 hours
- QUICKER:** Overnight
- QUICKEST:** Same day

VIDEO

- BEST DEAL:** 48 hours
- QUICK:** 24 hours
- QUICKER:** Overnight
- QUICKEST:** Same day

BRIEF DESCRIPTION:

(Example: *Movie about terrorist plot, commercial for BlackBerry*)

HOW WILL YOU SUPPLY US THE AUDIO and/or VIDEO?:

(Courier, FedEx, FTP site, YouSendIt.com? Ask us for suggestions!)

BILLING CONTACT (Name/phone/email):

*This is an internet fax #. We are located in Los Angeles

www.TranscriptionsOvernight.com